

A Meeting of the Board of Trustees of the Village of Croton-on-Hudson, NY was held on Monday, February 3, 2014 at the Municipal Building, Van Wyck Street, Croton-on-Hudson, NY 10520.

The following officials were present:

Mayor Wiegman	Trustee Gallelli
Village Manager Zambrano	Trustee Davis
Village Attorney Staudt	Trustee Levitt
	Trustee Slippen

1. CALL TO ORDER:

Mayor Wiegman called the meeting to order at 8:00pm; everyone joined in the Pledge of Allegiance.

2. APPROVAL OF VOUCHERS:

Trustee Davis made a motion to approve the following Fiscal Year 2013-2014 Vouchers. The motion was seconded by Trustee Gallelli and approved unanimously; with a vote of 5-0.

General Fund	\$ 46,220.00
Water Fund	\$ 7,176.65
Sewer Fund	\$ -
Capital Fund	\$432,425.94
Trust Fund	\$ 9,284.00
Total	\$495,106.59

3. PRESENTATION:

Village Engineer Dan O'Connor gave a brief update on the Harmon, Cook/Wolf Water Project. Mr. O'Connor advised that the Harmon area encompasses Cleveland Drive to the Croton River and consists of cement relining of water mains and the installation of new mains. Mr. O'Connor advised that the Cook/Wolf Road project involves cement lining water mains and the installation of a new water line at the dead-end loop from Wolf Road to Old Post Road North. Mr. O'Connor advised that Munson and LoConto Streets have been added to the project and both streets will have a new six-inch water main installed and a fire hydrant. Mr. O'Connor advised that he received an e-mail today from Westchester County Department of Health advising that they have approved the plans for the entire project and that they will be sending an approval letter this

week. Mr. O'Connor advised that we are in the final review stages of the bid documents and have a meeting scheduled with the Villages consulting engineers WSP Sells for early next week for the final review. Mr. O'Connor advised that he is hopeful to get the bids out by late February with a return date sometime late March and after review and award of the bid we would anticipate the contractor to begin work in May.

Mayor Wiegman said that according to the schedule we might be able to dig and place the new water lines on those streets that are getting new water lines over the course of the winter but we will not proceed with the cement relining because we do not want to run the temporary lines along the surface streets during the winter months.

Mr. O'Connor advised that we will develop an outline of the project for an informational meeting with the homeowners once we have awarded the bid to establish a schedule and a work plan and to go over the details of the temporary water main installation as well as the need for the contractor to get into homes to shut off water valves.

Village Manager Zambrano advised that Village Engineer Dan O'Connor prepared a summary of what has been presented this evening along with an estimate of the costs of the project based on what we have right now.

Trustee Levitt asked if the project will take place throughout 2014 and 2015 and are the new mains going to be done first.

Village Engineer Dan O'Connor stated that he anticipates that the project will take more than one construction season to complete. Mr. O'Connor explained that the project will be done in sections but we will speak with the Contractor once the project is awarded to determine what the work plan will be. Mr. O'Connor stated that some of the new mains will have to be done first from the standpoint that we are going to be using the hydrant at the end of the new main for temporary water service in some areas.

Trustee Gallelli asked if it is likely that when the contractor makes their plan and figures out a good place to start will they work out from there and not jump around in the subject areas.

Village Engineer O'Connor said that they expect that the contractor will work progressively through the area but it depends on how much linear feet the contractor has of temporary water pipes but we just do not know that at this time.

Trustee Gallelli stated that it is very exciting that we are going to have the shovel in the ground this spring; it had taken a very long time to get Department of Health approval for the design of this project and she is very happy that the project is finally moving forward.

Mayor Wiegman stated that many of these homes date back to the 1930's and have water service lines of that same age. Mayor Wiegman asked if there is an opportunity for homeowners to replace that line at their own expense as this work proceeds.

Village Engineer Dan O'Connor advised that this will be something that the homeowner can do and local contractors will reach out to those homeowners to assist them in replacing those lines. Mr. O'Connor said that in the past we have waived street opening fees for these contractors since we are out there any way and have to fix and repave the streets after the project is completed. Mr. O'Connor added that the Village can also accept one Bond from each Contractor for all the homes they are hired to do to expedite the work as well.

Village Manager Zambrano advised that the Village received communication from the Department of Health this past Friday regarding the Farrington Road Water Project requesting one last change on the plans and we are anticipating approval from the Board of Health within the next three to four weeks.

#### 4. PUBLIC HEARING

Village Manager Zambrano advised that this Public Hearing is being held in accordance with Chapter 230 of the Village Code; the Village Board has received the Special Permit Application from Hudson National Golf Club for building modifications at 40 Arrowcrest Drive. Village Manager Zambrano advised that the Village Board referred the Application to the Planning Board for their review and recommendation and they have issued a favorable recommendation; based on that recommendation the Special Permit is before the Board of Trustees for consideration following the Public Hearing.

A Motion to open a Public Hearing to consider the Special Permit for building modifications at Hudson National Golf Club located at 40 Arrowcrest drive was made by Trustee Davis. The motion was seconded by Trustee Levitt and approved unanimously with a 5-0 vote

Phyllis Morrow, 61 Nordica Drive, Croton on Hudson, New York, stated that she remembers years ago when Hudson Valley Golf Course was first built they tore down the trees that were on the top level of the crest of the hill after they had

made a promise to the Village that they would not tear them down. Ms. Morrow stated that the resulting effect according to a local Arborist is that the impact on older trees in the Village is that they have been "in crises" because those trees on the top of the golf course were a wind breaker for the Village. Ms. Morrow stated that she doesn't know what this project is about but she hopes that we have learned a lesson from that past experience and that we strengthen our oversight.

Mayor Wiegman stated that the ownership of this club is significantly different and twice removed from the initial developer which did some heavy logging on those hills. Mayor Wiegman explained that the modifications are to the main club building and will not involve tree removal but rather a renovation of a patio, locker room and the kitchen.

Trustee Gallelli advised that she attended the Planning Board meeting when this was discussed; these are relatively minor modifications that will make their club house more useable to their members and the Planning Board was very receptive to what they are trying to do. Trustee Gallelli advised that, as noted in the resolution, the Planning Board had a couple of things that they suggested such as widening the access road around the patio area and to keep the lighting subdued which is already part of what they are required to do under their Special Permit and Site Plan.

There being no further comments to come before the Board a motion to close the Public Hearing was made by Trustee Levitt. The motion was seconded by Trustee Slippen and approved unanimously with a 5-0 vote.

On motion of TRUSTEE GALLELLI, seconded by TRUSTEE DAVIS, the following resolution was adopted unanimously by the Board of Trustees of the Village of Croton-on-Hudson, New York; with a 5-0 vote.

WHEREAS, Hudson National Golf Club located at 40 Arrowcrest Drive has applied for a special permit for building modifications; and

WHEREAS, this matter has been referred to the Planning Board for its recommendation and review; and

WHEREAS, in its January 15, 2014 memo to the Village Board of Trustees, the Planning Board recommends the special permit be approved subject to certain considerations,

WHEREAS, a Public Hearing was held and closed on February 3, 2014;

NOW THEREFORE BE IT RESOLVED: that the Village Board of Trustees hereby approves the special permit for building modifications at Hudson National Golf Club located at 40 Arrowcrest Drive subject to the following conditions:

- 1) that the access road in front of the patio be widened as much as possible at the bottleneck
- 2) that any new lighting be designed to reduce or eliminate any potential off-site glare.

## 5. CORRESPONDENCE

a. Letter from Dorothy Pezanowski, Village Historian, submitting a summary of accomplishments for the year 2013 that included the digitization of old newspapers; the copying of VHS tapes onto CD's; the new exhibit featuring a collection of Croton Post Cards which was opened on the first floor of the Municipal Building; close cooperation with the Author of the book "Remembering our Croton Veterans"; the second publication of "Central Headlight" published by the New York Central Society; and the chronological history of Croton from 1525 to 2005 being brought up to date to 2013.

Mayor Wiegman said that it is easy to forget all the hard work that the Historical Society does for our Village and thanked them for submitting this summary. Mayor Wiegman additionally commended them on being able to work so well with our high school students.

Trustee Gallelli stated that the Historical Society and Ms. Pezanowski do a wonderful job and a real service for the Village. Trustee Gallelli said that one of the interesting things in the report is the digitization of their records and the steps that were taken in the past to save these records such as microfilming; putting information on CD's and tapes which was done in an effort to save everything. Trustee Gallelli stated that these methods do degenerate overtime and it is an ongoing progression to preserve our records in terms of technology and that you always have to keep up with that changing technology.

b. Letter from Patricia Cunningham, Vice President of the Croton Housing Network requesting the Board waive the Building Permit Fees for converting the existing office at Symphony Knoll into an apartment.

Trustee Gallelli stated that this is one of the ways in which the Village supports the Housing Network by not only collaborating with them when we can but helping them with these fees.

A Motion to waive the Building Permit Fees to allow the Croton Housing Network to convert a current management office at Symphony Knoll from an office into a one bedroom apartment was made by Trustee Davis. The motion was seconded by Trustee Levitt and approved unanimously with a 5-0 vote

Village Manager Zambrano advised that the Housing Network has been working very closely with Westchester County on this particular project.

c. Letter from Bonnie Page, Chairperson, New York State Association of City and Village Clerks informing the Village that Village Clerk, Pauline DiSanto, has been awarded the NYS Association of City and Village Clerks Certification as a *"Registered Municipal Clerk"* and will receive her plaque and pin at the NYCOM Fall Training School.

Village Manager Zambrano explained that this is something that the Association of Clerks takes very seriously and only those individuals that have gone through training and have demonstrated knowledge of the subject are given this particular certification and it is great that we have a Village Clerk in this category.

Mayor Wiegman commended Paula for quietly going about furthering her professional credentials and going through the necessary training to receive this certification while going about her regular job as well and this speaks volumes for the kind of staff that we have.

Trustee Gallelli seconded everything that has been said. Trustee Gallelli stated that we do take promoting continuing professional development very seriously for all of our staff and it is not only good for the Village in the long run but it is good for each one of them.

A Motion authorizing the Village Manager to offer congratulations to Village Clerk Paula DiSanto for her certification award and to thank her for her service was made by Trustee Davis. The motion was seconded by Trustee Gallelli and approved unanimously with a 5-0 vote.

## 6. CITIZEN PARTICIPATION-AGENDA ITEMS

Phyllis Morrow, 61 Nordica Avenue, Croton on Hudson, NY, stated that we have the most incredible DPW staff and thanked them for a great job clearing our streets today.

Nance Shatzkin, 132 Old Post Road North, Croton on Hudson, and President of the Croton Housing Network thanked the Board for waiving the Building Permit Fees; this is something that you do for us that goes a long way in making everything that we do a little bit more affordable. Ms. Shatzkin also made the Board aware that one of the reasons they are working closely with County of Westchester is because of the Settlement between Westchester County and the Federal Government and the requirement that the County create a large number of new affordable units and that it affirmatively market those units to those least likely to apply. Ms. Shatzkin advised that the Village of Croton is not on the high end list; it is on the second tier list because we have a pretty good reputation in this regard and because of the demographic mix of our community. Ms. Shatzkin stated that this unit will give the Village of Croton a unit that meets the specific requirements of the Settlement Agreement with the Federal Housing Monitor and allow Croton to be placed on the map in that regard. Ms. Shatzkin said that the Village of Croton in return should receive some benefits from Westchester County and we are optimistic that they are going to help us fund a new automated door for the Senior Center. Ms. Shatzkin extended a thank you to Village Engineer Dan O'Connor and praised him for being a fountain of information and for being extremely cooperative and making it easier for them to get things done; we are very lucky to have him and appreciative of the relationship that we have with Dan and the Board.

Mayor Wiegman asked if this displaces the Management Office.

Ms. Shatzkin advised that the Management Office has been moved to the Community Room and we have found that the best use of that room to date has been our collaboration with the Croton Arts Council and it has worked very well without any significant issues for the Housing Network.

Phyllis Morrow, 61 Nordica Avenue, Croton on Hudson, NY, asked Village Engineer Dan O'Connor if there are two different ways that we would handle the pipe replacement depending upon the age of the home and the different size main.

Village Engineer Dan O'Connor explained that as we proceed with the project we will need access to homes to turn off the service line; if we find that there is a galvanized water line we will advise the homeowner and the homeowner should consider replacing it. Mr. O'Connor advised that homeowners should then contact local contractors who are interested in doing the work to get prices for that work.

Trustee Levitt asked if deciding whether or not we are going to cement line the water mains or put in a new water main depends on the size of the existing pipe and the condition of it.

Village Engineer Dan O'Connor explained that the new mains that are going in are in areas where there are no water mains and where we are lopping or boosting fire flows.

Phyllis Morrow, 61 Nordica Avenue, Croton on Hudson, NY asked how long it will take to do the cement lining on each individual street.

Village Engineer Dan O'Connor stated that the cement lining is relatively quick; it is all the preparation work to put in the temporary water system and hooking up all the homes to that temporary water system that takes time.

## 7. RESOLUTIONS:

a. On motion of TRUSTEE DAVIS, seconded by TRUSTEE GALLELLI the following resolution was adopted unanimously by the Board of Trustees of the Village of Croton-on-Hudson, New York; with a 5-0 vote.

WHEREAS, the Village Board is considering taking an action to execute the lease agreement with the Arboretum (the "Proposed Action"); and

WHEREAS, the Village has issued an Environmental Assessment Form in connection with the Proposed Action; and

WHEREAS, the Village has duly referred this matter for comment and recommendation to the Village Waterfront Advisory Committee (WAC) and has received a preliminary consistency recommendation back from the WAC; and

WHEREAS, the Village Board of Trustees has undertaken the process and review described in detail in the Determination of Significance attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Croton-on-Hudson hereby issues and adopts the EAF part 3 "Determination of Significance" attached hereto, and determines that the proposed action will not result in any significant adverse environmental impacts.

AND, BE IT FURTHER RESOLVED: that the Board of Trustees of the Village of Croton-on-Hudson refers a copy of the EAF and the Negative Declaration which have been adopted by the Village Board of Trustees, to the Waterfront Advisory

Committee for the Waterfront Advisory Committee's recommendation of consistency with the LWRP.

### DISCUSSION

Trustee Gallelli stated that this is a step in the process to complete this project; after this step it then goes to the WAC (Waterfront Advisory Committee) for their final determination; if they determine that it is consistent it will then come back to the Village Board and the Board will then be charged with making our findings and then following that the Board will be in a position to vote on it.

b. On motion of TRUSTEE DAVIS, seconded by TRUSTEE GALLELLI, the following resolution was adopted unanimously by the Board of Trustees of the Village of Croton-on-Hudson, New York; with a 5-0 vote.

WHEREAS, the Village Board is considering taking an action to execute the lease agreement with the Yacht Club (the "Proposed Action"); and

WHEREAS, the Village has issued an Environmental Assessment Form in connection with the Proposed Action; and

WHEREAS, the Village has duly referred this matter for comment and recommendation to the Village Waterfront Advisory Committee (WAC) and has received a preliminary consistency recommendation back from the WAC; and

WHEREAS, the Village Board of Trustees has undertaken the process and review described in detail in the Determination of Significance attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Croton-on-Hudson hereby issues and adopts the EAF part 3 "Determination of Significance" attached hereto, and determines that the proposed action will not result in any significant adverse environmental impacts.

AND, BE IT FURTHER RESOLVED: that the Board of Trustees of the Village of Croton-on-Hudson refers a copy of the EAF and the Negative Declaration which have been adopted by the Village Board of Trustees, to the Waterfront Advisory Committee for the Waterfront Advisory Committee's recommendation of consistency with the LWRP

### DISCUSSION

Trustee Levitt stated that he has some very serious concerns about various aspects of the terms of the lease but because we are not voting on the terms of the Lease today but rather voting on whether there will be any adverse environmental impacts or whether it is consistent with the LWRP he will vote to send this back to the WAC. Trustee Levitt stated that his vote should not be construed as his support for the terms of the lease itself which he will discuss at the appropriate time.

c. On motion of TRUSTEE LEVITT, seconded by TRUSTEE DAVIS, the following resolution was adopted unanimously by the Board of Trustees of the Village of

WHEREAS, Dvirka and Bartilucci has prepared a proposal to continue to assist the Village in maintaining compliance with the NYSDEC Phase II Storm Water regulations and General Permits; and

WHEREAS, Dvirka and Bartilucci proposes the following 2 tasks

- 1) Prepare 2014 Storm Water Management Program Annual Report for submittal to NYSDEC
- 2) Continuation of Outfall Inspections

WHEREAS, the total cost of these 2 tasks comes to \$6,000 and

WHEREAS, the Superintendent of Public Works recommends that the Village proceed with both tasks,

NOW, THEREFORE BE IT RESOLVED: that the Village Manager is authorized to sign the proposal from Dvirka and Bartilucci for storm water management assistance for 2 tasks at a total cost of \$6,000.

#### DISCUSSION

Trustee Gallelli stated that this is an annual report that is mandated by the Federal Government and we contract with Dvirka and Bartilucci for their assistance in preparing this document.

d. On motion of TRUSTEE GALLELLI, seconded by TRUSTEE DAVIS, the following resolution was adopted unanimously by the Board of Trustees of the Village of Croton on Hudson; with a 5-0 vote

WHEREAS, the Village of Croton on Hudson has benefited from several Inter-Municipal Agreements with the Village of Buchanan and the Town of Cortlandt

with respect to shared bidding, shared use of equipment, and the shared removal of now-banned refrigerant, Freon and old appliances containing this refrigerant; and

WHEREAS, the Inter-Municipal Agreements have resulted in increased efficiencies and reduced costs for all three municipalities; and

WHEREAS, the Village would like to extend these Inter-Municipal Agreements for another year;

NOW, THEREFORE BE IT RESOLVED: that the Village Manager is hereby authorized to sign the three Inter-Municipal Agreements for the year 2014 for shared bidding, shared used of equipment and removal of appliances containing Freon.

DISCUSSION:

Trustee Gallelli advised that these agreements have been beneficial to the Village and we have been doing them for many years.

- e. On motion of TRUSTEE GALLELLI, seconded by TRUSTEE DAVIS, the following resolution was adopted unanimously by the Board of Trustees of the Village of Croton on Hudson; with a 5-0 vote

WHEREAS, the Village of Croton-on-Hudson's EMS provides basic life support (BLS) ambulance service but does not offer advanced life support ambulance service (ALS); and

WHEREAS, the Ossining Volunteer Ambulance Corps (OVAC) has been providing ALS service to the Village of Croton-on-Hudson since 1996; and

WHEREAS, OVAC has provided the Village with an agreement to continue providing ALS service in the amount of \$106, 000 per fiscal year; and

WHEREAS, the term of this Agreement shall commence on June 1, 2014 and shall terminate at May 31, 2017 unless terminated earlier or extended pursuant to the terms and conditions of the Agreement,

NOW THEREFORE BE IT RESOLVED: that the Village Manager is hereby authorized to sign the agreement with OVAC in the amount of \$106,000 per fiscal year for advanced life support ambulance services subject to final review by the Village Attorney.

## DISCUSSION

Mayor Wiegman stated that we have experienced some significant cost savings of approximately \$30,000 a year by doing this.

Village Manager Zambrano explained that Phelps Hospital is also involved in providing other services to OVAC and those services are part of the agreement in the periphery.

Village Manager Zambrano reported that Sam Lubin, who has been with OVAC for many years, was in a serious accident last evening and wished him a speedy recovery.

- f. On motion of TRUSTEE GALLELLI, seconded by TRUSTEE DAVIS, the following resolution was adopted unanimously by the Board of Trustees of the Village of Croton on Hudson; with a 5-0 vote

WHEREAS, in the 2012-2013 capital budget the Village Board approved funding for repairs at the Washington Engine Firehouse in the amount of \$20,000; and

WHEREAS, the actual cost of the repairs came to \$21,686,

NOW THEREFORE BE IT RESOLVED: that the Village Treasurer is authorized to transfer \$1,686 from the general fund account A3410.2000 Fire Department Equipment to the capital account H3410.2107.13255.

## 7. CITIZEN PARTICPATION-NON AGENDA ITEMS

None

## APPROVAL OF MINUTES

Trustee Davis made a motion to approve the minutes as amended of the Regular Meeting held on Wednesday, January 22, 2014. Trustee Gallelli seconded the motion. The Board approved with a vote of 5-0 vote

Trustee Gallelli made a motion to approve the minutes of the Quasi Judicial Meeting held on January 2, 2014. Trustee Levitt seconded the motion. The Board approved with a vote of 5-0.

## 8. REPORTS

*Village Manager Zambrano* advised that he attended the Fire Department dinner for outgoing Fire Chief John Munson this past weekend and congratulated and thanked him for his years of service. Village Manager Zambrano also thanked incoming Chief William Vlad who took over in January and Matthew Mansfield and Chris Colombo who are now the 1<sup>st</sup> and 2<sup>nd</sup> Chiefs respectively. Village Manager Zambrano thanked the Fire Department for their many hours of volunteer service to the community.

*Village Manager Zambrano* thanked the Public Works crew for the work that they continue to do keeping Croton streets clear of snow and ice during our many snow storms.

*Village Manager Zambrano* advised that he received notification from Con-Edison regarding a program that can help customers with their high winter bills and will be posting this information on the Village's Website.

*Trustee Davis* also thanked the Public Works staff for their continued hard work clearing our streets of snow and ice.

*Trustee Slippen* advised that, as the Liaison to the School Board, she attended the Board of Education's preliminary budget meeting last week to introduce herself advise them that she will be attending their meetings.

*Trustee Slippen* advised that she and the Mayor met with krissy Gilligan this week in an effort to elevate the communication that the Board is doing with the community. Trustee Slippen advised that we have started up a Facebook page called "Crotongov" and we will be adding updates and inviting more people as we progress; if anyone has information that they would like posted to please contact her, Mayor Wiegman or krissy Gilligan.

*Trustee Gallelli* attested to the great job that our Department of Public Works is doing; she was riding in some terrible conditions in New Jersey today and it was a relief to come into Croton and given the storm that we had the roads were in wonderful condition and thanked the DPW staff for their hard work in cleaning the streets of Croton.

Trustee Gallelli reminded everyone that Teatown will be holding their annual EagleFest this Saturday from 9:00am to 4:00pm. Trustee Gallelli advised that tickets can be purchased on-line and to check their Website for more information.

Trustee Gallelli advised that the Croton Library is promoting a program called "Croton Reads" and will be promoting the reading of a book called "TransAtlantic" by Colum McCann. Trustee Gallelli advised that Colum McCann will be at the Croton Library on March 9, 2014 and on February 12, 2014 at 7:00pm they will hold a book discussion moderated by local author Maggie Barbieri along with two speakers from the Croton Harmon High School English program.

Trustee Gallelli advised that on Tuesday, February 18, 2014 the CAC is holding another one of their "Green Living Services" at the Croton Library from 7:00pm to 8:30pm; Anne Swaim the Executive Director of the Saw Mill River Audubon Society will talk about restoring habitats at Croton Point.

Trustee Levitt thanked the Department of Public Works for the great work they are doing in clearing the streets of Croton.

Mayor Wiegman thanked the Volunteer Fire Department for a lovely dinner/dance last Saturday evening. Mayor Wiegman congratulated outgoing Chief John Munson for his rapid rise through the ranks and his many years of service. Mayor Wiegman stated that it is a strong family tradition among many families in Croton to participate in our emergency services and we commend and thank them for their service.

Mayor Wiegman advised that the Arboretum Winter Walk was held this past Sunday and it was a fantastic event and thanked them for running a wonderful program.

Mayor Wiegman encouraged everyone to attend the upcoming EagleFest; because of the severe cold weather there is a lot of ice on the River and many of the inland water ways that the Eagles and Raptors would normally go to feed are circling out to the Hudson River where there is open water for feeding.

Mayor Wiegman advised that he would like to fill a vacancy on the Water Control Commission and appoint Dr. Gail Wittkin Sasso of Morningside Drive. Mayor Wiegman advised that Stuart Greenbaum, Chair of the Water Control Commission, had recommended Dr. Sasso.

Mayor Wiegman advised that he would like to appoint Emily Boglioli of Eklof Court to the Recreation Advisory Committee to fill the vacancy of outgoing Recreation Advisory Committee member Maria Slippen.

There being no further business to come before the Board, Trustee Davis made a motion to adjourn the meeting. Trustee Levitt seconded the motion; approved 5-0. The meeting was adjourned at 9:25pm

Respectfully submitted

Judy Weintraub, Board Secretary

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Paula DiSanto, Village Clerk